

# **REPORT OF THE DIRECTORS**

# AND

# FINANCIAL STATEMENTS

# FOR THE YEAR ENDED 12 SEPTEMBER, 2015

## FOR

# POLISH HERITAGE SOCIETY (UK) LIMITED

### CONTENTS OF THE FINANCAL STATEMENTS for the year ended 12 September 2015

|   | Page |
|---|------|
| <b>Company Information</b>                | 3    |
| Annual Report of the Trustees             | 4    |
| Main Activities                           | 5    |
| Acknowledgements                          | 9    |
| Income and Expenditure Account            | 11   |
| Balance Sheet                             | 12   |
| Notes to the Financial Statements         | 13   |
| <b>Report of the Independent Examiner</b> | 14   |
| Detailed Income and Expenditure Account   | 15   |

### **POLISH HERITAGE SOCIETY (UK) LIMITED** COMPANY INFORMATION for the Year Ended 12 September, 2015

| <b>PATRONS:</b> | The Earl of St. Andrews                  |
|-----------------|--|
|                 | The Ambassador of the Republic of Poland |
|                 | Lady Camilla Panufnik                    |

**PRESIDENT:** Field Marshal the Lord Guthrie of Craigiebank

### TRUSTEES: Dr Mark Stella-Sawicki MBE Mr Marek Rencki FRAI Mrs Malgorzata Alterman Mrs Teresa Stella-Sawicka Mrs Hanka Januszewska

#### **REGISTERED OFFICE:**

Widecombe Lodge, 2 Brentham Way, Ealing, London W5 1BJ

**REGISTERED NUMBER:** 07517923 (England and Wales)

**ACCOUNTANTS**:

Bramil Associates LLP

#### ANNUAL REPORT OF THE TRUSTEES for the Year Ended 12 September, 2015

The Trustees of the Charity for the purposes of the Companies Act 2006, present their report with the financial statements of the Charity for the year ended 12 September 2015. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005 as amended in 2008.

#### **INCORPORATION**

The Charity was incorporated as a limited liability company on 04 February, 2011 and was registered as a charity by the Charity Commission on 13 September 2011 The Charity began trading on 13 September 2011.

#### **REGISTERED CHARITY NUMBER**

The Charity's registered number with the Charity Commission is 1143791

#### **TRUSTEES**

Dr Mark Stella-Sawicki MBE Mr Marek Rencki FRAI Mrs Malgorzata Alterman Mrs Teresa Stella-Sawicka Mrs Hanka Januszewska

#### **GOVERNING DOCUMENT AND CONSTITUION**

The Charity is governed by and its constitution is its Memorandum and Articles of Association.

#### **TRUSTEES SELECTION**

All Trustees since incorporation were appointed by resolution of the existing Trustees. Any new Trustees will be appointed by the existing Trustees.

#### THE OBJECTS OF THE CHARITY

- 1. To record for posterity and to promote the care of those memorials, monuments, buildings and other marks of remembrances testifying to the presence of Poles in the United Kingdom.
- 2. To record and promote the contribution of Polish social organisations and individuals of Polish origin in the United Kingdom to the cultural heritage of the United Kingdom
- 3. To advocate, preserve and promote the strong historical relationship between the British and Polish nations through greater awareness amongst present and future generations of British citizens of the historical links between the two countries by publishing widely its activities in the public domain.
- 4. To co-operate in a non-political, transparent manner with any groups, associations, societies and bodies, public and private, and with individuals in the common interest of the maintaining and protecting our common Polish heritage in the United Kingdom.

#### **RISK MANAGEMENT**

The Trustees have a duty to identify and review the risks to which the Charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

#### **POLISH HERITAGE SOCIETY (UK) LIMITED** ANNUAL REPORT OF THE TRUSTEES for the Year Ended 12 SEPTEMBER, 2015

#### MAIN ACTIVITIES, ACHIEVEMENTS AND CHALLENGES DURING THE YEAR

#### Admiral Swirski and General Zahorski Grave restoration October 2014

Polish Vice Admiral Jerzy Swirski was an officer in the Russian Navy and Polish Navy. He served in the Black Sea Fleet until the end of World War I. In 1919 he joined the Polish Navy. From 1925 to 1947 he was Director of the Polish Navy in the Polish Ministry of Military Affairs. Early in 1940 Polish Naval Command transferred from Paris to London, under the Command of Rear Admiral Swirski, in the Polish Government in Exile. After World War II he remained in the United Kingdom. He died in 1959 and was buried in Brompton cemetery.

General Sergiusz Zahorski was a General of Cavalry and also of the Polish Army and Head of the President of Poland War Office during WWII. He died in London in 1962.

Both the Rear Admiral Swirski and General Zahorski are buried in the same plot. The Polish Heritage Society in partnership with The Embassy of the Republic of Poland, undertook to renovate this grave.

#### **Candles for All Saints Day** ` 1<sup>st</sup> November 2014

The annual cleaning of notable graves in various London cemeteries took place, Along with many other organisations. Cemeteries included, Ealing, Brompton, Kensal Rise.

#### **Polish Anthropology Conference** 10 November 2014

The first United Kingdom conference of Polish Anthropology was held at the Royal Anthropology Institute (RAI) at 50 Fitzroy Street, London W1. Poland has A very prestigious Anthropology academic reputation, and 7 Polish Professors and leading academics from the Universities of Jagiellonian (Krakow), Poznan, Warsaw and Wroclaw attended and spoke at the conference. A Directors of PHS, also a Fellow of the Royal Anthropology Institute (FRAI), Attended.

#### Horton Cemetery Memorial Service February 2015

A memorial service was held to the Polish residents who suffered shell shock and other nervous trauma during WW11 and residing at the Long Grove Hospital and the St Ebbas Hospital in Epsom, Surrey. Frequently these residents had no family in the UK and on their demise they were buried in the hospital cemetery.

PHS has located 49 Polish names, who were mainly soldiers and died between 1948 – 1954.

There were more but records cannot be traced, but research is being carried out to trace more soldiers who were placed in the Hospital. The cemetery's original capacity was 900 but around 9000 were buried there.

When the hospitals were closed, the cemetery land was sold to a developer, but planning permission for building was refused by the Council. The matter came to light earlier when young boys found human bones in the area, probably dug up by roaming dogs. Epsom Council and in particular Mrs Carlson decided to take the matter up and work towards cleaning up the area and working towards protecting the area and the memorial. The Polish Heritage Society is actively supporting this initiative.

A ceremony to remember the Polish Soldiers who lay buried at the cemetery was held on 10<sup>th</sup> February 2015, attended by Mayor Epsom Cllr. Alan Carlson, Cllr. Sheila Carlson, "Friends of Horton Cemetery", Local Press, Local Rep from The British Legion, PHS Chairman and two PHS representatives, Mrs Klementyna Szymaniak, Janusz Kolendo, Canon Wyszowadzki, Vice Consul Ireneusz Truszkowski, Vice Consul Ines Czajczynska-Da Costa

### Joseph Conrad Award May 2015

The Polish scholar who won Ewa Kujawska-Lis The conference is from Thursday 2nd to Saturday 4th July was a great success and Ms Ewa Kujawska-Lis presented a paper entitled: - 'Conrad's Mastery of Language in Early Marlow Narratives. The Functions and Effects of Comparisons.' This marks the 4<sup>th</sup> award in a series of 5 to the Jozef Conrad Society.

#### British Premiere of the Choral Concert of the recently discovered Mass in F by Prince Jozef Poniatowski at Westminster Cathedral Hall, London SW1 - A Joint Venture with Polish Knights of Malta UK 27 June 2015

In 2013 the grave of Prince Joseph Poniatowski was found in Kent and fully restored by the Polish Heritage Society, this was followed by a concert in March 2014 of his opera arias at The Polish Embassy, to great acclaim. Subsequent research into the history of Prince Poniatowski led to the discovery of his Mass in F, written in the Bel Canto style and dedicated to His Majesty Don Lius I, King of Portugal.

The Association of the Polish Knights of Malta (UK) have decided to help bring this historic composition to London in 2015. Music found in the British Library, two Polish Choirs, one choir from Katowice, four soloists from Poland, Portugal, Italy and UK, an artistic director, a conductor, a top pianist accompanist had to be located. Each choir and soloist had to rehearse for 9 months prior to coming to London, where joint Rehearsals were held.

The management of the programme, the venue, ticket sales, programme production and advertising was carried out by PHS.

Benefactors and the Honorary Committee were jointly co-ordinated by the two organization with the outstanding support of communities in Poland, France and the UK.

There were three performances, the first a sung performance at Our Lady of Czestochowa and Saint Casimir Church, Islington, on 26<sup>th</sup> June, the Gala premiere at Westminster Cathedral Hall

on  $27^{\text{th}}$  June and a full sung mass of the composition in Christ The King Church in Balham on  $28^{\text{th}}$  June. It is estimated that over 1000 people attended the performances.

The entire production was filmed and recorded.

This joint venture raised over £3,000 for charity which was sent to the Barczewo Hospital in North East Poland.

#### Polish 'A' Level Campaign 9 July 2015

The English Examination Board AQA originally decided early in 2015 to cancel 9 linguistic A-Levels including 3 European languages : Polish, Portuguese and Dutch. Many major Polish Community organisations, in the UK, especially The Polish Educational Society, fought a strong campaign to overturn this decision. At the request of PHS, Mr. Greg Hands MP (Parliamentary Chairman of the Conservative Friends of Poland, and currently a Senior Cabinet Member & The Chief Secretary to the Treasury), personally contacted AQA.

Following, the numerous discussions, AQA agreed to meet the Polish Education Minster (Joanna Kluzik-Rostkowska) as well as Nick Gibb (Minister of State of Schools) and HE Witold Sobkow (Polish Ambassador) in July 2015 and as a result of this important meeting, Mr. Nick Gibb officially announced that Polish A-Level will not be cancelled.

### DVD/CD of Prince Poniatowski's Mass in F

**September 2015** The entire performance of the Gala Premiere of the Mass in F from Westminster Cathedral Hall is currently under production and will be available soon.

### **Polish Heritage Society Website News**

### **The Queens Civil Honours**

The Polish Heritage Society has carried out an analysis of all official honours. We have identified 199 Polish surnames which, between them, received 203 official Civil Honour Awards (1946 – 2015). This includes 5 Knighthoods as well as 5 individuals who received 2 Honours each. The most popular awards included 93 MBE, 56 OBE, 20 BEM and 15 CBE.

### The Queens Military Honours

We also identified 68 Polish surnames which received 83 official Military Honour Awards during this same period(1946 – 2015). The highest level of awards were given to the Polish officers in the RAF (63), Army (17) and the (Royal Navy (3). 2 Polish individuals received 3 honours each, and 11 Polish individuals received 2 Military Honours each. 20 recipients are of the post-war Polish generation, born in the UK. The most popular awards included 24 QCVS, 17 AFC, 14 MBE and 11 BEM.

### **Polish Debrett's List**

In addition, we also identified 76 Polish surnames in the Debrett's List, with the highest levels being 19 University Professors, 14 Lawyers, 14 Artists, 9 Medical Doctors & 9 Journalists.

### UK General Elections – Polish Candidates & MPs

The Polish Heritage Society carried out a detailed analysis of every single election since June 1945 (19 General Elections and 494 By-Elections to **12** September 2015). 82 Polish candidate surnames appeared in 11 General Elections since 1970, the most being Labour (17 candidates), Liberal Democrats (15), Conservative (12), Liberal (8) and UKIP (9).

To date, there were 5 elected Polish MPs (3 Labour MPs including Denis MacShane [Matyjaszek], Marek Lazarowicz and Simon Danczuk as well as 2 Conservative MPs including Stefan Terlecki and Daniel Kawczynski). The most successful MP (to date) has been Dennis MacShane who was elected on a By-Election (05 May 1994) and has subsequently won his reelection in the last 4 General Elections. He has subsequently resigned as an MP in November 2012.

### **PHS Conrad Winners**

PHS has to date awarded 4 academic winners of Joseph Conrad research. Their research reports are available on the Polish Heritage Society website:

2015 : Ewa Kujawska-Lis (Conrad's Mastery of Language in Early Marlow Narratives. The Functions and Effects of Comparisons).

2014 : Joanna Skolik (Poland Revisited: A British citizen on the Polish problem)

2013 : Malgorzata Stanek (Caught in the Process of Remembering)

2012 : Brygida Pudelko (In Search of a Perfect Form and Style)

### **Polish UK Links**

The Polish Heritage Society has created numerous Recommended Links which have been subdivided into 5 major categories: Polish Museums (3 links), Polish Clubs (2), Polish Education (6), Polish Interest (11), Polish Military Office Titles (3), Polish Air Force WW2 (12) and Polish Army Records in the UK (2). Most of these links are based upon website addresses of Polishrelated cultural and social UK-based institutions but, in addition, the majority of the military links include original films of the WW2 as well as the longest known list (20,000+ / 689 pages) of Polish airmen who served in the RAF in WW2.

### **Poland Links**

The Polish Heritage Society has created numerous recommended Links to Poland. There are currently 283Subject Links divided into 37 Sub-Categories :

| History of Poland      | (26 sub-categories, | 168 subject links) |
|------------------------|---------------------|--------------------|
| <b>Polish Politics</b> | (2 sub-categories,  | 11 subject links), |
| Polish Religion        | (3 sub-categories,  | 22 subject links), |
| Polish Culture         | (2 sub-categories,  | 17 subject links), |
| Polish Geography       | (3 sub-categories,  | 38 subject links), |
| Polish Chess           | (1 sub-category,    | 9 subject links).  |

### **POLISH HERITAGE SOCIETY (UK) LIMITED** ANNUAL REPORT OF THE TRUSTEES for the Year Ended 12 SEPTEMBER, 2015

#### Acknowledgements

Polish Heritage Society would like to thank the following for their valuable support, contributions, donations, collaboration throughout this period.

#### Patrons

The Earl of St. Andrews HE The Ambassador Mr W Sobkow, The Ambassador of the Republic of Poland The Field Marshall, The Lord Guthrie Lady Camilla Panufnik

#### **Support**

Grzegorz Biegas, Pianist Cllr. Alan Carlson Cllr. Sheila Carlson Rev. Father Charles Briggs, B.D., STL., HEL., Parish Priest of St. Mary's R.C.Church, Chislehurst Philip Bujak, Honorary Member of PHS Colonel Richard Ciaglinski Ms.Inez Czajczynska Da Costa, Third Secretary (Consular) The Embassy of the Republic of Poland Major General John Drewienkiewicz Hugh Epstein, Joseph Conrad Society Friends of Horton Cemetery Ms.Magdalena Grabianowska, Deputy Director, Polish Cultural Institute Otton Hulacki, Polish Combatants Association James Jacob, Plaque Printer, Wards of Bristol Dr. Janusz Kolendo Dariusz Laska, Deputy Head of Mission, Minister Counsellor, The Embassy of the Republic of Poland Dr. Paul Latawski, Royal Military Academy, Sandhurst Zymund Lozinski, Director, Daquise Limited Bartlomiej Luszcz, Video Producer Dr. Wlodek Mier-Jedrzejowicz, Vice Chairman, The Federation of Poles, UK Mrs. Moszvnska Stefan Mucha, PHS Website Co-ordinator Pawel Orski, Director, The Association of Polish Music, Cracow Lt Colonel Piotr Pacek, Deputy Defence Military Naval & Air Attache, The Embassy of the Republic of Poland Prince Stanislaus Poniatowski and his family Count Stefan Potocki The Royal British Legion Mr Przemyslaw Salamonski Jurek Scibor-Kaminski, Honorary Member of PHS Tadeusz Stenzel, Chairman, The Federation of Poles UK Mrs Klementyna Szymaniak Col. R Tomczak, Military Naval & Air Attaches of The Embassy of Republic of Poland Mr I Truszkowski, Consul General, The Embassy of the Republic of Poland Krzysztof Ucal, Last Will Donation Westminster City Council, Planning Department Stephen & Karen Wilson, Poniatowski Stone Masons Rev. Canon Wladyslaw Wyszowadzki Rev. Canon Stefan Wylezek

And everyone who also supported us throughout the year.

### **POLISH HERITAGE SOCIETY (UK) LIMITED** ANNUAL REPORT OF THE TRUSTEES For the Year Ended 12 SEPTEMBER 2015

#### The Committee of The Polish Heritage Society (UK)

Dr Mark Stella-Sawicki MBE Mr Marek Rencki FRAI Mrs Elizabeth Malhomme de la Roche Mrs Hanka Januszewska Mrs Teresa Stella-Sawicka Mr Christopher Januszewski Mrs Malgorzata Alterman Chairman Treasurer Company Secretary Director Director Special Projects Press Officer and PR

#### Honorary Members of The Polish Heritage Society (UK)

Mr Philip Bujak Mr Richard Kowalski Mrs Beata Kowalska Mr Jurek Scibor-Kaminski

PHS UK North PHS UK North

#### RESERVES

The Reserves of the Charity at the end of the current period were  $\pounds$  57,393. The Trustees consider that all these reserves ae required to be carried forward to validate the existence of the Charity.

This report has been prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies.

#### **ON BEHALF OF THE BOARD**

Dr. Mark Stella-Sawicki MBE Chairman and Trustee Christopher Marek Rencki FRAI Treasurer and Trustee

06 October 2015

### **INCOME AND EXPENDITURE ACCOUNT** For the Year Ended 12 September 2015

Notes

|  |          | 12.9.15<br>£ | 12.9.14<br>£ |
|--|----------|--------------|--------------|
| TURNOVER – SPONSORSHIP AND D   | ONATIONS | 13,836       | 12,319       |
| Operational Expenditure  |          | 3,798        | 9,311        |
| GROSS SURPLUS  |          | 10,038       | 3,008        |
| Administrative Expenses  |          | 830          | 1,535        |
| OPERATING SURPLUS AND<br>SURPLUS ON ORDINARY<br>ACTIVITIES BEFORE TAXATION | 2        | 9,208        | 1,473        |
| Tax on profit on ordinary activities                                       | 3        | -            | -            |
| SURPLUS FOR THE<br>FINANCIAL YEAR  |          | £ 9,208      | £ 1,473      |

#### POLISH HERITAGE SOCIETY (UK) LIMITED (REGISTERED NUMBER: 07517923)

### BALANCE SHEET 12 September 2015

|  | Notes | 12.9.15<br>£ | 12.9.14<br>£ |
|--|-------|--------------|--------------|
| <b>CURRENT ASSETS</b><br>Cash at Bank  |       | 57,393       | 48,185       |
| TOTAL ASSETS LESS CURRE<br>LIABILITIES | NT    | £57,393      | £48,185      |
| <b>RESERVES</b><br>Surplus             | 4     | £57,393      | £48,185      |

The Charity is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 12 September 2015.

The members have not required the Charity to obtain an audit of its financial statements for the period ended 12<sup>th</sup> September 2015 in accordance with Section 476 of the Companies Act 2006.

The Trustees acknowledge their responsibilities for :

(a) ensuring that the Charity keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006

(b) preparing financial statements which give a true and fair view of the state of affairs of the Charity as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 1985 relating to the financial statements, so far as applicable to the Charity.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board on 6<sup>th</sup> October 2015 and signed on behalf by

Dr Marek Stella-Sawicki MBE Chairman and Trustee Mr Christopher Marek Rencki FRAI Treasurer and Trustee

#### NOTES TO THE FINANCIAL STATEMENTS For the Year Ended 12 September 2015

### **1. ACCOUNTING POLICIES**

#### Accounting convention

The financial statements have been prepared under the Statement of Recommended Practice for Charities 2008.

### 2. OPERATING SURPLUS

The operating surplus is as stated with no disclosures required for the years below :

|                         | 12.9.15 | 12.9.14 |
|-------------------------|---------|---------|
|                         | £       | £       |
| No disclosures required | -       | -       |
|                         |         |         |

#### **3. TAXATION**

No liability to the UK corporation tax arose on ordinary activities for the year ended 12 September 2015 nor for the year ended 12 September 2014.

### 4. RESERVES

|  | Income<br>and<br>Expenditure<br>Account<br>£ |
|--|--|
| At 13 September 2014<br>Surplus for the year | 48,185<br>9,208                              |
| At 12 September 2015                         | £57,393                                      |

All of the reserves are unrestricted and can be used utilised at the Discretion of the Board.

#### **REPORT OF THE INDEPENDENT EXAMINER TO THE TRUSTEES OF POLISH HERITAGE SOCIETY (UK) LIMITED**

#### Independent examiner's report to the trustees of Polish Heritage Society (UK) Limited

I report on the accounts of the company for the year ended 12 September 2015, which are set out on pages 11 to 15.

#### Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

#### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities.

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Simon Brookes Brougham ACA FCCA Bramil Associates LLP 1<sup>st</sup> Floor 677 High Road North Finchley London N12 0DA

Date: 30<sup>th</sup> November, 2015

### **INCOME AND EXPENDITURE ACCOUNT** for the Year Ended 12 September 2015

|                                | 12.9.15<br>£ | 12.9.14<br>£ |
|--------------------------------|--------------|--------------|
| Income                         |              |              |
| Sponsorship and Donations      | 13,836       | 12,319       |
| <b>Operational Expenditure</b> |              |              |
| Event Costs                    | 2,565        | 8,365        |
| Statues, Plaques and Memorials | 983          | 696          |
| Awards                         | 250          | 250          |
|                                | 3,798        | 9,311        |
| GROSS SURPLUS                  | 10,038       | 3,008        |
| Administrative Expenditure     |              |              |
| Website                        | 32           | 219          |
| Cost of Meetings               | 160          | 731          |
| Insurance                      | 638          | 585          |
|                                | 830          | 1,535        |
|                                |              |              |
| SURPLUS                        | £ 9,208      | £ 1,473      |
|                                |              |              |